

**Minutes of a Meeting of Colmworth Parish Council on
Thursday 9th January 2020 at 7.15pm in the Village Hall at Colmworth.**

Present: Cllr. E. Pegler, Cllr L. Knight, Cllr. P. Ball, Cllr. G. Palmer, Cllr. B. Brightman, Cllr. T. Frew and T. Walker (Clerk). Two members of the public.

2020/001. Apologies

None.

2020/002. Declarations of interest

No declarations of interest were made with respect to items on the agenda.

2020/003. Minutes of the last Parish Council meeting held on 7th November 2019

Having been previously circulated the minutes of the meeting were approved as an accurate record.

2020/004. Open Forum

A question was raised about the status of Neighbourhood Watch in the village, which Councillor Brightman answered and agreed to write an article for the Trumpet.

It was noted that 743 crimes have taken place in North Beds between December and January, none of which were in Colmworth.

It was noted that the deadline for the February issue of the Trumpet is 12 February. The other issues this year will be in May, August and November.

2020/005. Ward Report

A short ward report was tabled from Councillor Wootton stating that work is ongoing on addressing the Bushmead Road speed limit issue.

The Clerk to chase the ward office regarding the rejected bid for land purchase at the village hall.

2020/006. Highways

- Speed camera update. An update is awaited regarding the final costs for the third camera. Councillor Knight to send the Clerk these costs when known.
- HGV sign update. Infrared sensors are believed to be in place.
- Road signs. The handyman has cleaned these, which look much clearer.
- Ditch maintenance. The legal responsibility situation remains unclear.
- Other highways matters. A footpath has been closed at the bottom of Green Lane over a footbridge. The closure tape has since been taken down. Concern was expressed over the future of the bridge. The Clerk to inform Bedford Borough Council that the tape has been removed and clarify the status of the closure. It was also noted that there is a need for a parish councillor to take responsibility for footpaths. This will be decided at the March meeting. Councillor Palmer to look at the issue of the proposed re-routing of the footpath across the golf driving range.

2020/007. Planning

No new planning applications at this time.

2020/008. Finance

- The receipts and payments, bank reconciliation and cost centre summary previously circulated were noted. These are shown on pages 2-4. The Scribe accounts have been reconciled with the bank statements.
- There was uncertainty regarding whether the reconciliation needs to be separately signed at the meeting. Clerk to clarify with the accountant.

November 2019

9 January 2020 (2019 - 2020)

**Colmworth Parish Council
RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
8	Clerk's PAYE	27/11/2019		Colmworth Main		PAYE Refund	HMRC	E	78.80	0.00	78.80
9	CIL contributions	04/11/2019		Colmworth Main		CIL from Chapel Farm	Bedford Borough Council	X	383.01	0.00	383.01
Total									461.81	0.00	461.81

5 January 2020 (2019 - 2020)

**Colmworth Parish Council
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
88	E-mail hosting	05/11/2019		Colmworth Main		E-mail hosting	1&1 Ionos	S	2.00	0.40	2.40
89	Clerk's salary (employee pen	12/11/2019		Colmworth Main	100239	Clerk's salary	Thomas Walker (Clerk)	X	412.16	0.00	412.16
90	Venue Hire	27/11/2019		Colmworth Main	100238	Hall Hire Q3	Colmworth Village Hall	E	30.25	0.00	30.25
91	E-mail hosting	09/12/2019		Colmworth Main		E-mail hosting	1&1 Ionos	S	2.00	0.40	2.40
92	Handyman routine inspection	16/12/2019		Colmworth Main		Play Area Inspections (Sep-Nov	Martin Phillips	E	228.56	0.00	228.56
93	Clerk's salary (employee pen	16/12/2019		Colmworth Main		Clerk's salary	Thomas Walker (Clerk)	X	394.16	0.00	394.16
Total									1,069.13	0.80	1,069.93

November 2019

9 January 2020 (2019 - 2020)

Colmworth Parish Council
RECONCILIATION - Colmworth Main

From Accounts	£29,677.90
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
Statement should be	£29,677.90

Colmworth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*/- Under/over spend
Administration				975.00	574.86	400	400
Chronicle							
Clerk's Employment Costs		78.80	79	5,312.00	3,823.70	1,488	1,567
Contingency				300.00		300	300
Country Park Regular Costs				470.00	260.74	209	209
Insurance				616.00	609.92	6	6
Loan Repayments				1,356.00	677.95	678	678
Neighbourhood Plan Costs from Pri				91.00		91	91
Other Maintenance				646.00	557.45	89	89
Other payments					17,104.00	-17,104	-17,104
Other receipts		14,288.00	14,288				14,288
Playing Field Regular Costs				1,992.00	1,717.18	275	275
Precept	14,288.00	14,288.00					
Regular tree works and inspection				150.00		150	150
Reserve Average Speed Camera D					1,000.00	-1,000	-1,000
Reserve for Asset Replacement				100.00		100	100
Reserve for CIL		12,153.36	12,153	11,770.35		11,770	23,924
Reserve for Country Park							
Reserve for Elections							
Reserve for Gardening Club		680.70	681				681
Reserve for insurance excess							
Reserve for Neighbourhood Plan							
Reserve for Playing Field				250.00		250	250
Reserve for software (from Transpa					58.30	-58	-58
Reserve for traffic calming or street				1,380.00	4,087.50	-2,708	-2,708
Reserve for Training							
Reserve for tree inspection and wor				500.00		500	500
Street lights				424.00	152.75	271	271
Triangle							
VAT Refunds		609.66	610				610
Village Fayre							
NET TOTAL	14,288.00	42,098.52	27,811	26,332.35	30,624.35	-4,292	23,519

Total for ALL Cost Centres	42,098.52	30,624.35
V.A.T.	609.65	991.67
GROSS TOTAL	42,708.17	31,616.02

January 2020

- A payment to Councillor Frew for £177.34 for garden club purchases was approved.
- **A 4.5% increase to the precept was agreed**, with the additional 0.5% above the 4% indicated at the October budget meeting to go towards strengthening the unallocated reserves. The Clerk to inform Bedford Borough Council of the precept increase.

2020/009. Handyman Cover

- Councillor Frew agreed to cover the handyman's absence between 6 March and 3 April to check the playing field.

2020/010. Website Update

- The Clerk to talk to the village hall regarding possible Admin user account access to the new website.
- **It was agreed to download the existing library on the website as a backup** but that the new site will not include much of this material.
- **The proposed domain of colmworth-pc.org.uk was approved**, with delegation to the Clerk to consider other similar domain names if this is not available.
- The Clerk to forward to Councillors Knight and Pegler a list of other Parish Council websites and websites of his own design for feedback on the preferred layout and appearance of the new Parish Council website.
- The Clerk to confirm the deadline for removal of the old website to Councillors Knight and Pegler.

2020/011. Country Park, Triangle and Playing Field

- The 10th anniversary of the country park falls on 22 May, which is close to the 75th anniversary of D-Day.
- **A public event on Sunday 31 May from 2-4pm was agreed.**
- This will be a "picnic in the park" event publicised through the Chronicle, Trumpet and a flyer.
- Attendees will be asked to bring their own picnics and alcohol.
- It was agreed that ward councillors, the Mayor, the Wildlife Trust and the Woodlands Trust will be invited.
- The event will promote the park as "the Country Park as a Wildlife Reserve for the Community". Potential events include a scavenger hunt, a photography contest and a cake in the shape of the park. A marquee was also offered for use by a member of the public.
- Councillor Frew to write a paragraph on this for the February Chronicle.
- The Parish Council will have a stand at the event.

Date of Next Meeting: Thursday 5th March 2020.

The meeting closed at 9.10pm