Colmworth Parish Council Variances 2018/19 vs 2019/20

Box of Accounting Statements			Actual Year to 31st Mch 19 £		Actual Year to 31st Mch 20 £		Variance Against Previous Year		
			Brk'dn	Total	Brk'dn	Total	£	%	Comments
1		**OPENING BALANCE**		**17,761.97**		**18,597.00**			
		RECEIPTS							
2	**Precept**	Precept		13,670.00		14,288.00	618.00	4.52	Increased
3	**Other receipts**	**OTHER RECEIPTS**							
		Interest		0.00		0.00	0.00	0.00	
		Gardening Club Reserve		391.67		680.70	289.03	73.79	£50 received for sponsorship of an Open Garden Event and £630.70 received from the event
		Country Park Reserve		28.00		0.00	-28.00	-100.00	Guess the pond depth competition in 18/19. No receipts in 2019/2020
		Ward Fund		1,580.03		0.00	-1,580.03	-100.00	2018/19 planter (£391.67). Ward Fund for Chronicle used to purchase and donate a computer & software to Chronicle, taps, insulation and a projector for the Village Hall. No Ward Funding recived in 20219/2020
		Other		20.99		14,288.00	14,267.01	0.00	Borough Council paid the precept (£14288) twice in error in 2019/2020
		Donations / sponsorship		2,270.01		0.00	-2,270.01	-100.00	2018/19 £1250 towards HGV signs. £1000 towards average speed cameras. £20.01 towards Village Hall projector. No receipts in 2019/2020
		CIL contributions		0.00		12,153.36	12,153.36	-	CIL receipt from developments in 2019/2020. No CIL receipts in 2018/2019
		Chronicle advertising		78.00		0.00	-78.00	-100.00	PC Chronicle closed.
		VAT reclaimed		1,111.76		1,219.31	107.55	0.00	General increase in VAT reclaimed
		TOTAL OTHER RECEIPTS		**5,480.46**		**28,341.37**	22,860.91	417.13	
		Total Receipts		**19,150.46**		**42,629.37**	23,478.91	122.60	

Box of Accounting Statements			Actual Year to 31st Mch 19 £		Actual Year to 31st Mch 20 £		Variance Against Previous Year 2018-19 less 2017-18 Variance as % of 2017-18		
		Payments							
			Brk'dn	**Total**	**Brk'dn**	**Total**	**£**	**%**	**Comments**
4	Staff costs	Clerk's salary & pension	(5038.26)				(5038.26)	100.00	Replaced by split cost code for 219/2020
		Clerk's salary			4,639.63				
		Clerk's pension			424.80	5,064.43	26.17	0.52	Clerk's salary and pension split out in new accounts package. Slight increase in costs of £26.17
		Clerk's employment expenses (staff cost)	342.00		252.68		-89.32	-26.12	General decrease in Clerk's expenses after September 2019. New Clerks did not claim any additional employment expenses
		STAFF COSTS Total of Clerk's regular employm't costs & employment expenses		**5,380.26**		**5,317.11**	-63.15	-1.17	
5	Loan	**LOAN REPAYMENT**		**1,355.90**		**1,355.90**	0.00	0.00	
6	Administration	**Other Payments Excluding Employment Costs & Loan Repayments**							
		Audit costs		50.00		60.00	10.00	20.00	Increase in internal audit costs
		Clerk's other expenses		25.63		7.99	-17.64	-68.83	Printing & most stationary now under admin (buy direct to reclaim VAT)
		Councillors expenses		0.00		0.00	0.00	0.00	Travel to meetings, printing etc. None claimed.
		Data protection				35.00			Fees due every other year. Payment made in 2019/2020.
		Website & e-mail costs		11.88		39.47	27.59	232.24	Colmworthpc.org.uk e-mail domains started April 2018 (99p per month). Domain renewal paid 2019/2020 £9.99. Monthly cost increased to £2.00 per month
		Legal costs		0.00		0.00			
		Literature & info		0.00		0.00	0.00	-	
		Other admin		0.00		0.00		-	
		Payroll administration		0.00		0.00		-	
		Printer cartridges		0.00		0.00		-	
		Software				179.90	179.90	-	New accounts package for 2019/2020.
		Stationary							
		Subscriptions		185.50		197.00	11.50	6.20	BATPC £92, CPRE £36, SLCC £57.50 (shared between 2 Councils) 2018/2019. BATPC £93, SLCC £68 and CPRE £36 in 2019/2020
		Training		60.00		0.00	-60.00	-100.00	One Councillor training course and two Clerk's courses in 2018/19. No training in 2019/2020
		Venue Hire		186.75		95.00	-91.75	-49.13	Now being invoiced in advance so 2nd quarter invoice paid in March 2019 (£37 extra) but less meetings than 2017/18 so only £25.25 extra. 3 quarterly invoices paid in 2019/2020
		Admin		359.44					Cost code replaced in 2019/2020. £72 payroll, £35 info commissioner, £222 print cartridges, £31 other stationary in 2018/2019. 2019/2020 ICO now paid separately. No additional print cartridges or stationary. Payroll paid after 01/04/2020 due to delay. All future admin costs split out in new cost centres
Playing Field costs	Playing Field costs	Bark top up				350.00	202.00	136.49	New cost code. £148 spent on play bark in 2018/2019. Additional bark required in 2019/2020

		Handyman other playing field maintenance				10.00			New cost code. £10 for spreading of play bark
		Handyman routine inspections and tasks		447.00		378.96	-68.04	-15.22	2018/2019 more hours were required to repair edging on play area and install dog bin.
		Playing Field grass	625.00			899.85	274.85	43.98	New cost code. Grasscutting cost in 2018/2019 5 cuts at £125. 2019/2020 7 cuts at a cost of £128.55 per cut
		Playing Field hedge cutting	300.00			0.00	-300.00	-100.00	New cost code. Hedge cutting not required in 2019/2020
		Playing field materials and parts		541.00		19.77	-521.23	-96.35	2018/19 £148 bark, £110 parts & sundries, £73 edging boards, £209 cradle seat. 2019/2020 £19.77 spent on paint
		Annual Play Area Insp'ion (ROSPA)		77.00		79.00	2.00	2.60	Slight increase in annual charge
		Grass & Hedge Cutting (playing field)		959.00					Cost code replaced for 2019/2020
Country Park costs	Country Park costs	Country Park path cutting		320.00		231.75	-88.25	-27.58	New contractor = lower cost
		Country Park sundries		99.00		32.99	-66.01	-66.68	Additional sundry costs in 2018/2019
		Country Park	418.97						Cost code replaced for 2019/2020
Insurance	Insurance	Insurance		590.51		609.92	19.41	3.29	Fixed price for three years but small increase due to additional assets purchased.
Contingency	Contingency	Contingency							
Street lights	Street lights	Electricity for street lights		285.04		152.75	-132.29	-46.41	Street lights disconnected in Oct 2019 therefore reduction in costs
		Street light inspection				0.00	0.00	-	
		Street light maintenance				0.00	0.00	-	
		Street light works eg replacement/removal				350.00	350.00	-	Cost for disconnection of street lights. One off payment
		Traffic calming / street light replacement	1,000.00	1,000.00				-	2018/2019 HGV signs (£2500 total). £1000 from this yr regular payments budget (from precept). £250 from earmarked reserves & £1250 from donations are listed under "Exceptional Payments".
		Power (Street lights & Triangle lights)	285.04					-	Cost code replaced for 2019/2020

Box of Accounting Statements	Box of Accounting Statements	Other Regular Payments excl Employment Costs & Loan Repayments continued	Actual Year to 31st Mch 19 £		Actual Year to 31st Mch 20 £		Variance Against Previous Year 2018-19 less 2017-18 Variance as % of 2017-18		
			Brk'dn	Total	Brk'dn	Total	£	%	Comments
Other maintenance	Other maintenance	Defibrillator maintenance		252.00		126.00	-126.00	-50.00	Two maintenance invoices paid in 2018/2019. One maintenance cost invoice paid in 2019/2020
		Churchyard maintenance		300.00		300.00	0.00	0.00	
		Handyman other maintenance				20.00	20.00	-	New cost code. Cost for power washing village gates
		Other maintenance				111.45	111.45	-	New cost code. Cost for new glazing for noticboard
		General Maint'ce, Inspection & Repairs		70.74			-70.74	-	Cost code now replaced . In 2018/2019 paid for post, concrete & paint for Triangle dog bin
Other payments	Other payments	Other				2,816.00	2,816.00	-	Disconnection of streetlights. One off payment
		Other payments				14,288.00	14,288.00	-	Refund of precept paid in error by Bedford Borough Council
Tree works	Tree works	Regular tree works				400.00	400.00	-	No tree works in 2018/2019
		Tree inspection				200.00	200.00	-	No inspection in 2018/2019
Neighbourhood plan	Neighbourhood plan	N'hd Plan costs excluding grant funded costs		0.00		0.00	0.00	-	No meetings
Triangle	Triangle	Triangle works		0.00		177.34	177.34	-	2019/2020 purchase for Gardening Club. No purchases in 2018/2019
		Electricity for triangle lights				0.00		-	
Traffic calming	Traffic calming	Speed cameras				4,087.50	4,087.50	-	Payment towards average speed cameras made in 2019/2020. No payment in 2018/2019
		Speed cameras				1,000.00	1,000.00	-	Payment towards average speed cameras made in 2019/2020. No payment in 2018/2019
Software reserve	Software	Software		41.66		58.30	16.64	39.94	Microsoft Office in 2018/2019 £41.66. Renewal of Microsoft Office £58.30 in 2019/2020

Box of Accounting Statements	Box of Accounting Statements	Other Regular Payments excl Employment Costs & Loan Repayments continued							
			Actual Year to 31st Mch 19 £		Actual Year to 31st Mch 20 £		Variance Against Previous Year 2018-19 less 2017-18 Variance as % of 2017-18		
			Brk'dn	Total	Brk'dn	Total	£	%	Comments
		Total Payments excl. employm't costs & loan repaym'ts		**5,862.15**		**27,313.94**	21,451.79	365.94	
		Transfers to reserves							
		Training		250.00		0.00	-250.00	0.00	No transfer in 2019/2020
		Tree works		150.00		0.00	-150.00	0.00	No transfer in 2019/2020
		Average speed camera donation							No transfer in 2019/2020
		Traffic calming / street light replacement					0.00	-	No transfer in 2019/2020
		Total transfers to reserves		**400.00**		**0.00**	-400.00	-100.00	No transfer in 2019/2020
		Total Regular Payments & Transfers to Reserve (met from precept).		**12,998.31**		**33,986.95**	20,988.64	161.47	
		Exceptional Payments (not funded from precept)							
		Chronicle newsletter		808.00		0.00	-808.00	-100.00	Handed over to private individuals in April 2018. Paid for first issue and refunded all advertisers in 2018/2019
		Ward fund donations		1,581.24		0.00	-1,581.24	-100.00	2018/19 Laptop & software for Chronicle, projector & taps etc for Village Hall.
		Contribution to projector from donation		20.01		0.00	-20.01	-100.00	One off payment in 2018/2019
		Other Assets Purchased (excl GC & CP & Traffic reserves)		0.00		0.00	0.00	-	2018/19 HGV signs
		Country Park (spending from reserves)		120.37		0.00	-120.37	-100.00	2018/19 bird posters for hide & bluebells. Covered by donations.
		Gardening Club (Triangle m'nance, bulb planting etc)		207.52		0.00	-207.52	-100.00	2018/19 Bulbs & sack trolley. Covered by G. Club funds.
		Gardening Club (assets purchased)		160.95		0.00	-160.95	-100.00	2018/19 Planter purchased using Ward Fund.
		H'ways & street light reserve		1,500.00		0.00	-1,500.00	-100.00	2018/19 HGV signs: £250 from reserve, £1000 from regular Traffic calming budget (listed in regular payments), £1250 from donations.
		Hedge cutting		100.00		0.00	-100.00	0.00	2018/2019 £100 put aside to use to cut hedge in alternate years. Hedge cut in autumn 2018.

Box of Accounting Statements	Box of Accounting Statements	Exceptional Payments (not funded from precept) continued							
			Actual Year to 31st Mch 19 £		Actual Year to 31st Mch 20 £		Variance Against Previous Year 2018-19 less 2017-18 Variance as % of 2017-18		
			Brk'dn	Total	Brk'dn	Total	£	%	Comments
		VAT paid		1,219.31		1,182.87	-36.44	-2.99	
		Total Exceptional Payments		**5,717.40**		**1,182.87**	-4,534.53	-79.31	2018/2019 - Exceptional payments were met by other receipts or earmarked reserves eg Garden Club or Country Park funds, donations, Chronicle advertising, or grants.
6	**6**	**TOTAL OTHER PAYMENTS** excluding employment costs & loan repayments		**11,579.55**		**28,496.81**	16,917.26	146.10	
7	**7**	**BALANCES CARRIED FORWARD**		**18,596.75**		**26,056.00**	7,459.25	40.11	
9	**9**	**TOTAL FIXED ASSETS**		**159,406.58**		**157,031.58**	-2,375.00	-1.49	2019/2020 streetlights removed reducing assets by £2375
10	**10**	**TOTAL BORROWINGS**		**13,873.25**		**13,148.65**	-724.60	-5.22	Country Park Loan