

Notes to Accompany the Annual Return 2015-16

You will notice that there are some “no” statements on the Annual Governance Statement. This is because we discovered that the Chronicle newsletter account should be reported to the Parish Council and had to follow all the same financial regulations as the main Parish Council account. This did not happen during the year because the Clerk and Councillors believed it was a separate account. However, the editor kept very accurate accounts and all the finances are in order. The only problem was that the accounts were not reported to the Parish Council and the editor was using a debit card on the account which did not meet financial regulations which state that only the Clerk can use a debit card on a Parish Council account. In addition there was no risk assessment in place.

The Chronicle account has now been included in the annual return, the accounts reconcile with the bank statements, the editor will no longer use a debit card and a risk assessment has been drafted and is being considered by Councillors before adoption at the September meeting